

## **Attachment I**

### **Response to Comments Table**

## Attachment I

### RENEWAL OF PLANNING APPROVAL FOR TEMPORARY ASPHALT PLANT FOR A PERIOD OF 5 YEARS AT TSING YI TOWN LOT NO. 108 RP (PART), SAI TSO WAN ROAD, TSING YI (SECTION 16 PLANNING APPLICATION NO. A/TY/148)

#### 1<sup>st</sup> Further Information (R-C table)

Comments	Response(s)
<b>Transport Department received on 10 May 2024</b>	
<u>Comments on the TIA Report:</u>  1. Para 4.3. According to the programme of the captioned, a set of planning assumptions should be agreed with PlanD given that there are various on-going developments under planning in the vicinity of Tsing Yi District. Should there be no details could be located in the public domain, the consultants shall work due diligently to approach the project proponent for the project details.	The planning assumptions are updated accordingly in the revised Traffic Impact Assessment <b>(Attachment II)</b> .
2. Please supplement with school schedules to verify whether the concerned survey date is a normal school day.	The survey was conducted on 26 Jan 2024 and is a normal school day. Schedules of part the Tsing Yi schools are attached for your reference <b>(Appendix I)</b> .
3. Figure 2.1, please highlight the latest arrangements on internal transport facilities (i.e. parking space, L/UL, contingency waiting/ queuing space, etc.) in the master layout plan.	Noted and highlighted in <b>Figure 2.1</b> .  As the plant has only one production leg, there will be no production if failure occurs. The asphalt trucks will go to specified backup asphalt plant(s) for obtaining the contracted asphalt supply and deliver to works sites, thus no asphalt trucks will be

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	parked in the plant during contingency. (Mentioned in Section 3 and 4 of discharge of approved condition (e and f) – Marshalling area of A/TY/135, attached for your reference) <b>(Appendix II)</b>
<u>Other comments are as follow:</u>	
4. Please remove the irrelevant text “Tsing Yi Road West” in figure 3.12	Noted and revised.
5. Junction Layouts of J8, RA1, RA2, RA6, RA8 are not up-to-date, please review and revise the calculation if necessary.	Noted. The layouts were updated and assessment was revised.
6. New road connecting Tsing Yi Hong Wan Road and Tsing Yi Road with associated road junctions should be reflected in the 2029 assessment.	Noted. New Road was reflected in 2029 assessment.
7. Assessment of the junction capacity of the following junctions should be included: (a) J/O Tsing Yi Road / Tsing Keung Street (b) J/O Tsing Yi Heung Sze Wui Road / Chung Mei Road (c) J/O Tsing Yi Heung Sze Wui Road / Cheung Wan Street	Noted and included. Please refer to <b>Table 3.2</b> and <b>5.2</b> of the revised TIA report.
8. Junction description of J8 in the calculation sheet is not correct, please check.	Noted and revised.
9. Drawing title of Figure 3.9 is not correct, please check.	Noted and revised.
10. The traffic volume is small, especially at RA8, please advise the date of traffic count survey.	The survey was carried on 26 Jan 2024. Reference check has been carried out on 8 May 2024. RA8 was replaced by updated flow. However, other junctions have similar traffic flow observed and thus keep as previous survey flow as

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<b>Comments</b>	<b>Response(s)</b>
	based case.
<p>11. Please advise if the public rental housing development at Tsing Hung Road has been included in the 2029 design flow.</p>	<p>Tsing Hung Road Public Rental Housing (Ching Fu Court) was completed and the OP was issued in March 2023. Our traffic survey was carried on 26 January 2024. Therefore, the trips of Ching Fu Court are included in our assessment.</p>
<p><u>Comments on Junction capacity:</u>  <u>General Comments:</u></p> <p>12. (a) For pedestrian stages used as lost time in signal calculation, pedestrian stage time in use by our TCD should also be included for checking.</p> <p>(b) Please review the Gradient effect for signal junctions along Tsing Yi Road West.</p> <p>(c) For geometric parameters in roundabout and priority calculation, please follow the recommended limits in TPDM Vol. 2 Chapter 4 Appendix 1 and Appendix 2.</p>	<p>Noted and revised base on the latest TCD datasheet.</p> <p>Noted. Gradient effect was considered in the assessment of revised TIA report.</p> <p>Noted. The geometric parameters follow the recommended limits in TPDM.</p>
<p><u>J1 - Tsing Yi Road West / Cheung Tsing Highway</u></p> <p>13. (a) Phase number indicated in the calculation is not correct, please review.</p> <p>(b) Nearside lane effect is not taken correctly, please review.</p> <p>(c) Please assess the junction capacity by selecting critical y from phase 3 and phase 1 for comparison.</p>	<p>Noted and revised base on the latest TCD datasheet.</p> <p>Noted and revised.</p> <p>Noted and added.</p>

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Comments	Response(s)
<p>(d) I/G time is not correct, please refer to the most updated version of datasheet from our TCD.</p> <p>(e) Stage / Phase Diagram is not correct, please refer to the most updated version of datasheet from our TCD.</p>	<p>Noted and revised base on the latest TCD datasheet.</p> <p>Noted and revised base on the latest TCD datasheet.</p>
<p><u>J2 - Tsing Hung Road / Tsing Yi Road</u></p> <p>14. (a) Phase number indicated in the calculation is not correct, please review and check with the most updated version of datasheet from our TCD.</p> <p>(b) Please justify the lost time of 18 sec. is appropriate.</p> <p>(c) Please assess the junction capacity by selecting critical y from Tsing Hung Road left turn and Tsing Yi Road N/B for comparison.</p> <p>(d) Please indicate the pedestrian minimum green time and flashing green time for reference.</p>	<p>Noted and revised base on the latest TCD datasheet.</p> <p>The lost time is revised to 22sec base on latest TCD datasheet.</p> <p>Noted and added.</p> <p>Noted and revised base on the latest TCD datasheet.</p>
<p><u>J3 - Tsing Yi Road / Tsing Sheung Road</u></p> <p>15. Please justify V-rBA is 50.</p>	<p>The V-rBA is revised to 30 in the latest assessment.</p>
<p><u>J4 - Sai Tso Wan Road / Tsing Yi Road West / Tsing Yi Road</u></p> <p>16. I/G time is not correct, please check</p>	<p>Noted and revised base on the latest TCD</p>

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Comments	Response(s)
	datasheet.
<p><u>J5 - VEC Access / Sai Tso Wan Road</u></p> <p>17. (a) I/G time is not correct, please check.</p> <p>(b) Pedestrian min. green time is not correct, please check.</p>	<p>Noted and revised base on the latest TCD datasheet.</p> <p>Noted and revised base on the latest TCD datasheet.</p>
<p><u>J6 - Sai Tso Wan Road / Tsing Tim Street</u></p> <p>18. (a) Since Tsing Tim Street shares left and right turns on a singlelane, Q-BAC and B-AC should be used as capacity and capacity-to-traffic ratio respectively.</p> <p>(b) Please refer to TPDM Vol. 2 Chapter 4 Appendix 1 Diagram 4.3.4.3 for lane width in Tsim Tim Street.</p>	<p>Noted and revised.</p> <p>Noted and revised.</p>
<p><u>J8 – Tsing Yi Road West / Tsing Hong Road</u></p> <p>19. Junction description in signal calculation sheet is not correct, please check.</p>	<p>Noted and revised.</p>
<p><u>J9 - Tsing Yi Road West / Liu To Road.</u></p> <p>20. I/G time is not correct, please check.</p>	<p>Noted and revised base on the latest TCD datasheet.</p>

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<p><u>J10 - Tsing Yi Road West / Fung Shue Wo Road.</u></p> <p>21. (a) There are only 2 traffic lanes for Fung Shue Wo Road N/B, additional short lanes should be treated as flare lanes, please apply site factors or reduce of saturation flow.</p> <p>(b) There are only 3 traffic lanes for Tsing Yi Road West S/B, additional short lanes should be treated as flare lanes, please apply site factors or reduce of saturation flow.</p> <p>(c) There are only 2 traffic lanes for Tsing Yi Road West N/B, additional short lanes should be treated as flare lanes, please apply site factors or reduce of saturation flow.</p>	<p>Noted. Site factor was applied to reflect the case.</p> <p>Noted. Site factor was applied to reflect the case.</p> <p>Noted. Site factor was applied to reflect the case.</p>
<p><u>RA1 - Tsing Yi Interchange</u></p> <p>22. The street name of Arm 4 should not be Kwai Tsing Road, please check.</p>	<p>Noted and revised.</p>
<p><u>RA2 - Tsing Yi Road West / Tsing Yi Hong Wan Road / Tsing Sha Highway</u></p> <p>23. (a) Junction description in roundabout calculation sheet is not correct, please check.</p> <p>(b) the street name of Arm 1 is not correct, please check.</p>	<p>Noted and revised.</p> <p>Noted and revised.</p>
<p><u>RA7 - Tsing Yi Hong Wan Road / Tsing Sheung Road</u></p> <p>24. The street name of Arm 4 is missing, please supplement.</p>	<p>Noted and revised.</p>

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<b>Comments</b>	<b>Response(s)</b>
<p><u>RA9 - Tam Kon Shan Road / Tsing Yi North Coastal Road</u></p> <p>25. (a) The street name of Arm 1 should not be Tsing Hung Road, please check.</p> <p>(b) Please justify the Inscribed circle diameter is 108.</p>	<p>Noted and revised.</p> <p>Noted and revised.</p>
<p><u>RA10 – Tsing Sheung Road / Tsing Ko Road</u></p> <p>26. Please justify the Inscribed circle diameter is 68.</p>	<p>The Inscribed circle diameter was revised as 50.</p>



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<b>Comments</b>	<b>Response(s)</b>
<b>Marine Department received on 14 May 2024</b>	
<p>1. Marine Department advised that the previous approval conditions (h) and (i) are still valid. If permission is granted for the captioned renewal of the planning approval for temporary asphalt plant use approved under A/TY/135 for another 5 years at the application site, the applicant should be reminded to continue to implement the approved barging operation plan for compliance with condition (i) regarding 'the implementation of the approved operation plan and the maintenance of the proposed measures at all times during the operation period of the proposed development to the satisfaction of the Director of Marine or of the Town Planning Board'.</p>	<p>Noted, the Applicant will continue to implement the approved barging operation plan approved on 15 September 2020.</p>
<b>Lands Department received on 20 May 2024</b>	
<p>1. As noted from the supporting planning statement, LandsD find that there is a traffic management plan, under which the applicant is required to provide a vehicle marshalling area. For avoidance of doubt, please provide a plan indicating the location of the marshalling area for LandsD to provide comment to the captioned.</p>	<p>The approval conditions (e) and (f) of A/TY/135 in relation to the proposed vehicle marshalling area was being comply on 17 December 2020 to the Satisfaction of the C for T. C for T considered that the vehicle marshalling area is not required as no parking/waiting outside the asphalt plant is allowed.</p> <p>We will continue to implement the approved traffic management plan under complied condition (d) of A/TY/135 specifying traffic control requirement is attached for your information <b>(Appendix III)</b>.</p>

## Appendix I

### School Calendar

保良局陳百強伉儷青衣學校  
二零二三至二零二四年度學校校曆表

2023年8月8日編訂

週次	日	一	二	三	四	五	六	摘要	
九 月	1					1	2		
	2	3	4	5	6	7	8	9	
	3	10	11	12	13	14	15	16	
	4	17	18	19	20	21	22	23	
	5	24	25	26	27	28	29	30	30/9 中秋節翌日，放假1天
十 月	6	1	2	3	4	5	6	7	2/10 國慶日翌日，放假1天
	7	8	9	10	11	12	13	14	
	8	15	16	17	18	19	20	21	
	9	22	23	24	25	26	27	28	23/10 重陽節，放假1天
	10	29	30	31					
十一 月	11	5	6	7	8	9	10	11	10/11 保良局特殊學校研討會，學生不用上課
	12	12	13	14	15	16	17	18	
	13	19	20	21	22	23	24	25	
	14	26	27	28	29	30			
	15						1	2	2/12 聯校運動會
十二 月	16	3	4	5	6	7	8	9	9/12 香港特殊奧運會分區田徑賽
	17	10	11	12	13	14	15	16	11/12 區議會一般選舉翌日，放假1天
	18	17	18	19	20	21	22	23	22/12-1/1 聖誕節及新年假期，放假11天
	19	24	25	26	27	28	29	30	
	20	31							
一 月	21		1	2	3	4	5	6	
	22	7	8	9	10	11	12	13	
	23	14	15	16	17	18	19	20	
	24	21	22	23	24	25	26	27	
	25	28	29	30	31				
二 月	26					1	2	3	
	27	4	5	6	7	8	9	10	9/2-19/2 農曆新年假期，放假11天
	28	11	12	13	14	15	16	17	
	29	18	19	20	21	22	23	24	
	30	25	26	27	28	29			26/2 葵青區教師發展日，學生不用上課

週次	日	一	二	三	四	五	六	摘要	
三 月	28					1	2		
	29	3	4	5	6	7	8	9	
	30	10	11	12	13	14	15	16	
	31	17	18	19	20	21	22	23	25/3-6/4 復活節及清明節假期，放假13天
	32	24	25	26	27	28	29	30	
四 月	33	31							
	34	1	2	3	4	5	6	7	12/4 學校自決假期，放假1天
	35	8	9	10	11	12	13	14	20/4 融通網絡教師發展日
	36	15	16	17	18	19	20	21	
	37	22	23	24	25	26	27	28	
五 月	38	29	30						
	39				1	2	3	4	1/5 勞動節，放假1天
	40	5	6	7	8	9	10	11	10/5 學校自決假期，放假1天
	41	12	13	14	15	16	17	18	15/5 佛誕，放假1天
	42	19	20	21	22	23	24	25	
六 月	43	26	27	28	29	30	31		
	44						1		
	45	2	3	4	5	6	7	8	7/6 保良局特殊學校聯校畢業禮
	46	9	10	11	12	13	14	15	10/6 端午節，放假1天
	47	16	17	18	19	20	21	22	21/6 教師發展日，學生不用上課
七 月	48	23	24	25	26	27	28	29	
	49	30							
	50		1	2	3	4	5	6	1/7 香港特區成立紀念日，放假1天
	51	7	8	9	10	11	12	13	
	52	14	15	16	17	18	19	20	15/7-31/8 暑假，放假48天
八 月	53	21	22	23	24	25	26	27	
	54	28	29	30	31				
	55								
	56	1	2	3	4	5	6	7	
	57	8	9	10	11	12	13	14	

   公眾假期   
    學校自決假期   
 △ 教職發展日   
 × 學校假期  
 學生全年上課日：190日    本學年擬訂學校假期合計：93日（包括2日學校自決假期）  
 教職發展日，學生不用上課：3日

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**2. School Calendar (2023-2024)****校曆表**

(Cycle Day)  
**Sunday/Public Holiday**  
 School Holiday  
 School Activity  
Test/Exam

	SUN	MON	TUE	WED	THU	FRI	SAT	Events
S E P T E M B E R						<b>1</b>	2	<b>1</b> <i>School Re-opening</i>
	<b>3</b>	4 (1)	5 (2)	6 (3)	7 (4)	8 (5)	9	
	<b>10</b>	11 (6)	12 (7)	13 (1)	14 (2)	15 (3)	16	13/9 – 30/10 Phase 1 Homework Record Scheme
	<b>17</b>	18 (4)	19 (5)	20 (6)	21 (7)	22 (1)	23	<b>23</b> <i>S.1 &amp; S.6 Parents' Day</i>
	<b>24</b>	25 (2)	26 (3)	27 (4)	28 (5)	<b>29</b>	<b>30</b>	<b>29</b> Discretionary Holiday (Mid-Autumn Festival) <b>30</b> <b>The Day Following Mid-Autumn Festival</b>
O C T O B E R	<b>1</b>	<b>2</b>	3 (6)	4 (7)	5 (1)	6 (2)	7	<b>2</b> <b>The Day After National Day</b>
	<b>8</b>	9 (3)	10 (4)	11 (5)	12 (6)	13 (7)	14	
	<b>15</b>	16 (1)	17 (2)	18 (3)	19 (4)	20 (5)	21	17, 19 <i>Inter-school Swimming Gala</i>
	<b>22</b>	<b>23</b>	<b>24</b> (6)	<b>25</b> (7)	<b>26</b> (1)	<b>27</b> (2)	28	<b>23</b> <b>Chung Yeung Festival</b> <b>24/10 - 7/11</b> <b>S.6 First Exam</b>
	<b>29</b>	<b>30</b> (3)	<b>31</b>					<b>31/10 – 7/11</b> <b>S.1 - S.5 First Standard Test</b>
N O V E M B E R				<b>1</b>	<b>2</b>	<b>3</b>	4	
	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	10 (4)	11	<b>8</b> <i>31st Swimming Gala</i> <b>9</b> Discretionary Holiday 10/11 – 21/12 Phase 2 Homework Record Scheme
	<b>12</b>	13 (5)	14 (6)	15 (7)	16 (1)	17 (2)	18	15 <i>1st Activity Period</i>
	<b>19</b>	20 (3)	21 (4)	22 (5)	23 (6)	24 (7)	25	22, 23, 24 <i>Inter-school Athletic Championship</i> <b>25</b> <b>School Information Day</b>
	<b>26</b>	27	<b>28</b>	29 (1)	30 (2)			<b>27</b> <b>School Picnic</b> <b>28</b> <b>The Day After School Information Day</b>

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(Cycle Day)  
**Sunday/Public Holiday**  
 School Holiday  
 School Activity  
Test/Exam

	SUN	MON	TUE	WED	THU	FRI	SAT	Events
D E C E M B E R						1 (3)	2	2 <i>Parents' Day, PTA AGM</i>
	<b>3</b>	4 (4)	5	6 (5)	7 (6)	8 (7)	9	5 <i>TWGHs Joint Secondary Schools Speech Day</i>
	<b>10</b>	<b>11</b>	<b>12</b> (2)	<b>13</b> (3)	14 (4)	15 (5)	16	<b>11</b> <i>The Day After Election</i> <b>12 – 13</b> <i>TWGHs Joint Secondary Schools Athletic Meet</i>
	<b>17</b>	18 (6)	19 (7)	20 (1)	21 (2)	22	23	<b>22</b> <i>Christmas Celebration / Party</i>
	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	30	<b>25/12 - 3/1</b> <i>Christmas and New Year Holiday</i> <b>25</b> <i>Christmas Day</i> <b>26</b> <i>The first weekday after Christmas Day</i>
	<b>31</b>							
J A N U A R Y		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	6	<b>1</b> <i>The first day of January</i> <b>4 – 17</b> <i>S.1 - S.5 First Term Examination</i> <b>4 – 17</b> <i>S.6 Mock Examination</i>
	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	13	
	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	18 (3)	19 (4)	20	<b>17</b> <i>TWGHs Joint Schools Professional Development Day</i> <b>18/1 – 19/3</b> <i>Phase 3 Homework Record Scheme</i>
	<b>21</b>	22 (5)	23 (6)	24 (7)	25 (1)	26 (2)	27	<b>24</b> <i>2nd Activity Period</i>
	<b>28</b>	29 (3)	30 (4)	31 (5)				
F E B R U A R Y					1 (6)	2 (7)	3	
	<b>4</b>	5	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>5 – 6</b> <i>35th Athletic Meeting</i> <b>7 – 19</b> <i>Lunar New Year Holiday</i> <b>10</b> <i>Lunar New Year's Day</i>
	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>12</b> <i>The third day of Lunar New Year</i> <b>13</b> <i>The fourth day of Lunar New Year</i>
	<b>18</b>	<b>19</b>	20 (1)	21 (2)	22 (3)	23 (4)	24	
	<b>25</b>	26 (5)	27 (6)	28 (7)	29 (1)			

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**2. School Calendar (2023-2024)****校曆表**(Cycle Day)  
Sunday/Public Holiday  
School Holiday  
School Activity  
Test/Exam

	SUN	MON	TUE	WED	THU	FRI	SAT	Events
M A R C H						1 (2)	2	
	<b>3</b>	4 (3)	5 (4)	6 (5)	7 (6)	8	9	4 8 S.6 Study Leave <i>Distribution of the School Report</i>
	<b>10</b>	11 (7)	12 (1)	13 (2)	14 (3)	15 (4)	16	
	<b>17</b>	18 (5)	19 (6)	<b>20</b>	<b>21</b>	<b>22</b>	23	<b>20 – 27</b> <u>S.1 - S.5 Second Term Standard Test</u>
	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	28	29	30	28/3 - 9/4 29 Easter Holiday 30 Good Friday The day following Good Friday
	<b>31</b>							
A P R I L		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>1</b> <b>4</b> Easter Monday Ching Ming Festival
	<b>7</b>	<b>8</b>	<b>9</b>	10 (7)	11 (1)	12 (2)	13	10 3rd Activity Period 10/4 – 31/5 Phase 4 Homework Record Scheme
	<b>14</b>	15 (3)	16 (4)	17 (5)	18 (6)	19 (7)	20	
	<b>21</b>	22 (1)	<b>23</b> (2)	<b>24</b> (3)	25 (4)	26 (5)	27	<b>23 – 24</b> <u>S.3 TSA Oral Assessment</u>
	<b>28</b>	29 (6)	30 (7)					
M A Y				<b>1</b>	2 (1)	3 (2)	<b>4</b>	<b>1</b> <b>4</b> Labour Day S.1 - S.5 Parents' Day
	<b>5</b>	6 (3)	7 (4)	8 (5)	9 (6)	10 (7)	<b>11</b>	10 4th Activity Period
	<b>12</b>	13 (1)	14 (2)	<b>15</b>	16 (3)	17 (4)	18	<b>15</b> The Birthday of the Buddha
	<b>19</b>	20 (5)	21 (6)	22 (7)	23 (1)	24 (2)	25	<b>24</b> S.6 Graduation Ceremony
	<b>26</b>	27 (3)	28 (4)	29 (5)	30 (6)	31 (7)		

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(Cycle Day)  
**Sunday/Public Holiday**  
 School Holiday  
 School Activity  
Test/Exam

	SUN	MON	TUE	WED	THU	FRI	SAT	Events
J U N E							1	
	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	8	<b>3 – 20</b> <b><u>S.1 - S.5 Final Examination</u></b>
	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	15	<b>10</b> <b>Tuen Ng Festival</b>
	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	21	22	<b>19 – 20</b> <b><u>S.3 TSA Written Assessment</u></b>
	<b>23</b>	24	25	26	27	28	29	21, 24, 25 <i>Review of Examination Answer Scripts</i>
	<b>30</b>							
J U L Y		<b>1</b>	2	3	4	5	6	<b>1</b> <b>HKSAR Establishment Day</b>
	<b>7</b>	8	9	10	11	12	13	
	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	15 <i>Closing Ceremony</i> 16 <i>S.1 Attainment Test</i> 16 – 19 <i>S.4&gt;S.5 &amp; S.5&gt;S.6 Supplementary Lessons</i> 16/7 - 31/8 <b>Summer Holiday</b> 17 <i>Release of HKDSE Result</i>
	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	
	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>				
A U G U S T					1	2	3	
	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	
	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	
	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>22 - 29</b> <i>Pre-term Test</i>
	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	

### School Calendar 2023-2024

### School Calendar 2023-2024

MONTH	S	M	T	W	T	F	S	Cycle No.	HOLIDAYS	ACADEMIC WEEKS / ACADEMIC ACTIVITIES	THEME OF THE YEAR (MORAL EDUCATION)	SCHOOL EVENTS
<b>2023 SEP</b>							1 2	<b>1</b> <b>2</b> <b>3</b>	27/9 The day following the Athletics Meet 30/9 The day following the Chinese Mid-Autumn Festival	<b>Putonghua:</b> S.1 Pinyin Card Design Competition	<b>Be Discerning and Love People; Express LSTLCW/Individuals' Spirit Far and Wide</b> Be Broad-minded and Value Yourself Be Cautious with Words and Prompt with Deeds Discipline Committee Form Committee	1/9 School Opening Ceremony 4-7/9 Adaptation Week 7/9 Fun, fun, fun ECA Parade 9/9 Saturday School (S.6) begins 11/9 House Meeting 25 & 26/9 Athletics Meet (Heat and Final) 29/9 Teachers' Day 29/9 Final Day of the Inter-Class Board Display Competition
	3	[4]	5	6	7	8	9					
	10	11	12	[13]	14	15	16					
	17	18	19	20	21	[22]	23					
	24	(25)	(26)	27	28	@29	*30					
<b>OCT</b>	1	*2	3	4	#5	#6	7	<b>4</b> <b>5</b> <b>6</b>	2/10 The day following National Day 23/10 Chung Yeung Festival	<b>Putonghua:</b> S.2 Putonghua-Cantonese Translation Competition <b>Mathematics Week (9-12/10)</b> <b>English Week:</b> <b>English Week is Full of Fun (16-19/10)</b>	<b>Be Discerning and Love People; Express LSTLCW/Individuals' Spirit Far and Wide</b> Be Broad-minded and Value Yourself Be Cautious with Words and Prompt with Deeds Discipline Committee Form Committee	Saturday School (S.1) begins in October 6/10 Guided Activity Lesson begins 5-6/10 Inter-House Volleyball Competition (Senior Section) 16/10 Prefects' Inauguration Ceremony 24-26/10 First Term Uniform Test (S.1-S.2) 20-26/10 First Term Uniform Test (S.3) 27/10 Annual Outing 31/10-3/11 Healthy Living Week
	8	[9]	10	11	12	13	14					
	15	16	17	[18]	19	20	21					
	22	*23	24	25	26	(27)	28					
	29	30	[31]									
<b>NOV</b>				1	2	3	4	<b>7</b> <b>8</b> <b>9</b>		<b>Library Activity:</b> First Term Author's Talk <b>Library Activity:</b> First Term Book Exhibition <b>Putonghua:</b> S.3 Slogan Competition <b>Music Week (1-3/11)</b> <b>Chinese Week (6-9/11)</b> <b>English Day (30/11)</b>	<b>Be Discerning and Love People; Express LSTLCW/Individuals' Spirit Far and Wide</b> Make Friends Having Integrity and Be Knowledgeable Cherish Time and Practise Self-discipline Guidance Committee Health & Sex Education Committee	2/11 Consultation Meeting of the Student Union Proposed Cabinet 14/11 First Term Parents' Seminar 16/11 Student Union A.G.M. 30/11 End of the First Term Extra-Curricular Activities
	5	6	7	8	[9]	10	11					
	12	13	14	15	16	17	18					
	19	[20]	21	22	23	24	25					
	26	27	28	[29]	30							
<b>DEC</b>							1 2		11/12 The day following District Council Ordinary Election 22/12-2/1 Christmas and New Year Holidays	<b>Putonghua:</b> S.2 Good Songs Appreciation and Sharing Competition	<b>Be Discerning and Love People; Express LSTLCW/Individuals' Spirit Far and Wide</b> Make Friends Having Integrity and Be Knowledgeable Cherish Time and Practise Self-discipline Guidance Committee Health & Sex Education Committee	1/12 First Term Triple "A" Outstanding Students' Award Scheme Ceremony 4-6/12 Pre-Examination Special Timetable (Lessons end at 2:30 p.m.) 7-20/12 First Term Examination (S.1-S.6) 21/12 Christmas Gathering
	3	4	5	6	7	8	9					
	10	11	12	13	14	15	16					
	17	18	19	20	(21)	22	23					
	24	*25	*26	27	28	29	30					
	31											
<b>2024 JAN</b>		*1	2	3	[4]	5	6	<b>10</b> <b>11</b> <b>12</b>	1/1 The first day of January 29/1 The day following Parents' Day cum Learning Showcase Day	<b>Putonghua:</b> S.1 Tongue Twister Competition <b>Putonghua Week (8-10/1)</b> <b>Chinese History Week (15-17/1)</b> <b>Visual Arts Week (22-24/1)</b>	<b>Be Discerning and Love People; Express LSTLCW/Individuals' Spirit Far and Wide</b> Persevere Set Goals to Forge Ahead Career Guidance Committee	3-5/1 Career Week 10/1 Class Photo-taking Session 18/1 Inter-House Music Competition 27/1 Parents' Day cum Learning Showcase Day
	7	8	9	10	11	12	13					
	14	[15]	16	17	#18	19	20					
	21	22	23	[24]	25	26	(27)					
	28	29	30	31								
<b>FEB</b>					1	2	3	<b>13</b> <b>14</b>	7-17/2 Lunar New Year Holidays	<b>Putonghua:</b> S.3 Phonetic Knowledge Competition <b>History Week (26-28/2)</b> <b>English Day (29/2)</b>	<b>Be Discerning and Love People; Express LSTLCW/Individuals' Spirit Far and Wide</b> Persevere Set Goals to Forge Ahead Career Guidance Committee	6/2 Joint School Staff Development Day 22/2-5/3 S.6 Mock Examination
	4	[5]	(6)	7	8	9	*10					
	11	*12	*13	14	15	16	17					
	18	19	20	21	22	23	24					
	25	26	[27]	28	29							

Key: [ ] Cycle Day 1      \* Public Holiday      — School Holiday  
( ) School Activity      # Inter-House Competition      @ Inter-Class Competition



### School Calendar 2023-2024

### School Calendar 2023-2024

MONTH	S	M	T	W	T	F	S	Cycle No.	HOLIDAYS	ACADEMIC WEEKS / ACADEMIC ACTIVITIES	THEME OF THE YEAR (MORAL EDUCATION)	SCHOOL EVENTS
<b>MAR</b>						1	2	<b>15</b>	27/3-6/4 Easter Holidays	<b>Putonghua:</b> S.1-S.3 Putonghua Book Report Competition <b>Citizenship and Social Development Week (11-14/3)</b>	<b>Be Discerning and Love People; Express LSTLCW Individuals' Spirit Far and Wide</b>  Be Sympathetic and Empathetic Be Benevolent and Love Things  Guidance Committee Moral, Civic and National Education Committee	5-8/3 Caring and Harmonious Week 6-15/3 S.6 Mock Examination Feedback 14-15/3 Pledging Ceremony 19-21/3 Second Term Uniform Test (S.1-S.2) 19-22/3 Second Term Uniform Test (S.3) 22,25/3 Inter-House Volleyball Competition (Junior Section)
	3	4	5	6	[7]	8	9					
<b>APR</b>		*1	2	3	*4	5	6	<b>17</b> <b>18</b> <b>19</b>	4/4 Ching Ming Festival	<b>Library Activity:</b> Second Term Author's Talk <b>Library Activity:</b> Second Term Book Exhibition <b>Geography Week (22-24/4)</b> <b>Economics Week (29/4-2/5)</b>	<b>Be Discerning and Love People; Express LSTLCW Individuals' Spirit Far and Wide</b>  Be Sympathetic and Empathetic Be Benevolent and Love Things  Guidance Committee Moral, Civic and National Education Committee	9/4 HKDSE Public Examination begins 11/4 Inter-House Drama Competition  23 or 24/4 S.3 TSA (Oral Assessments) 30/4 S.1 Parents' Evening
	7	[8]	9	10	#11	12	13					
	14	15	16	[17]	18	19	20					
	21	22	23	24	25	[26]	27					
28	29	30										
<b>MAY</b>				*1	2	3	4	<b>20</b> <b>21</b> <b>22</b>	1/5 Labour Day  15/5 The Birthday of the Buddha	<b>Technology Education Week: ICT, DAT &amp; HE (6-9/5)</b> <b>STEM Week (13-16/5)</b> <b>Physical Education Week (20-22/5)</b> <b>English Day (23/5)</b>	<b>Be Discerning and Love People; Express LSTLCW Individuals' Spirit Far and Wide</b>  Strive Unceasingly Showcase Your Talents  Activities Committee	7/5 Inter-House Cookery Competition  24/5 End of the Second Term Extra-Curricular Activities 25/5 Graduation Ceremony
	5	6	#7	[8]	9	10	11					
	12	13	14	*15	16	17	18					
	19	[20]	21	22	23	24	25					
	26	27	28	[29]	30	31						
<b>JUN</b>							1		10/6 Tuen Ng Festival 21/6 The day following the Final Examination		<b>Be Discerning and Love People; Express LSTLCW Individuals' Spirit Far and Wide</b>  Strive Unceasingly Showcase Your Talents  Activities Committee	3/6 Second Term Triple "A" Outstanding Students' Award Scheme cum Best Improvement Award Ceremony 3-5/6 Pre-Examination Special Timetable (Lessons end at 2:30 p.m.) 5-18/6 Final Examination (S.3) 6-20/6 Final Examination (S.1, S.2, S.4 & S.5) 19-20/6 S.3 TSA (Written Assessments) 24-26/6 Final Examination Feedback 27/6-11/7 Post-Examination Activities and Lessons Promotion Meeting
	2	3	4	5	6	7	8					
	9	*10	11	12	13	14	15					
	16	17	18	19	20	21	22					
	23	24	25	26	27	28	29					
	30											
<b>JUL</b>		*1	2	3	4	5	6		1/7 HKSAR Establishment Day 15/7-31/8 Summer Holidays			8/7 Counselling Day for S.6 10-12/7 Issuing Report Cards 12/7 Prize-Giving Ceremony 17/7 HKDSE Public Examination Results are to be released
	7	8	9	10	11	12	13					
	14	15	16	17	18	19	20					
	21	22	23	24	25	26	27					
	28	29	30	31								
<b>AUG</b>					1	2	3					20/8 First Staff Meeting  2/9/2024 School Opening (Monday) Ceremony
	4	5	6	7	8	9	10					
	11	12	13	14	15	16	17					
	18	19	20	21	22	23	24					
	25	26	27	28	29	30	31					

Key: [ ] Cycle Day 1  
( ) School Activity

\* Public Holiday  
# Inter-House Competition

— School Holiday  
@ Inter-Class Competition

## 2023-2024 學生行事曆 (9-2 月)

月份	循環週次	月訓	日	一	二	三	四	五	六	假期	評估 / 注意事項
九 月	1	慎 始						① DS	2	18/9 怡雅嘉年華補假 30/9 中秋節後翌日	1/9 開學日 6/9 開學祈禱會 29/9 國慶升旗禮
			3	④ DS	⑤ DS	⑥ DS	⑦ DS	⑧ D1	9		
	10		⑪ D2	⑫ D3	⑬ D4	⑭ D5	⑮ D6	16			
	17		18	19 D1	20 D2	21 D3	22 D4	23			
2	3	24	25 D5	26 D6	27 D1	28 D2	29 D3	30			
		十 月	自 省	1	2	3 D4	4 D5	5 D6	6 D1	7	2/10 國慶日翌日 23/10 重陽節
8	9 D2			10 D3	11 D4	12 D5	13 D6	14			
15	16 D1			17 D2	18 D3	19 D4	20 D5	21			
22	23			24 D6	25 D1	26 D2	27 D3	28			
29	30 D4			31 D5							
十 一 月	7	自 律 守 規				1 D6	2 D1	3 D2	4	17/11 教師發展日	9-10、13-14/11 P.1 進展性評估 P.2-P.5 第一次考試 P.6 呈分試 15-16/11 試後活動
			5	6 D3	7 D4	8 D5	⑨ DS	⑩ DS	11		
			12	⑬ DS	⑭ DS	⑮ DS	⑯ DS	17	18		
			19	20 D6	21 D1	22 D2	23 D3	24 D4	25		
8	9	26	27 D5	28 D6	29 D1	30 D2					
		十 二 月	責 任 感						1 D3	2	11/12 選舉日翌日假期 22/12-1/1 聖誕節及新年假期
3	4 D4			5 D5	6 D6	7 D1	8 D2	9			
10	11			12 D3	13 D4	14 D5	15 D6	16			
17	18 D1			19 D2	⑳ DS	㉑ DS	22	23			
24	25			26	27	28	29	30			
31											
一 月	12	尊 重 他 人		1	2 D3	3 D4	4 D5	5 D6	6	15/1 怡雅中華文化日補假 29/1 家教會親子一天遊補假	6/1 小一至小五家長日 12/1 開心班房日 13/1 中華文化日 28/1 家教會親子一天遊
			7	8 D1	9 D2	10 D3	11 D4	⑫ DS	13		
			14	15	16 D5	17 D6	18 D1	19 D2	20		
			21	22 D3	23 D4	24 D5	25 D6	26 D1	27		
1	1	28	29	30 D2	31 D3						
		二 月	同 理 心					1 D4	2 D5	3	6/2 教師發展日 7/2-17/2 農曆新年假期
4	⑤ DS			6	7	8	9	10			
11	12			13	14	15	16	17			
18	19 D6			20 D1	21 D2	22 D3	23 D4	24			
25	26 D5			27 D6	⑳ DS	㉑ DS					

## 2023-2024 學生行事曆 (3-7 月)

月份	循環週次	月訓	日	一	二	三	四	五	六	假期	評估 / 注意事項
三 月	3 4	堅 毅						① DS	2	26/3-6/4 清明節及復活節假期 25/3 教師發展日	5-6/3 試後活動暨全方位活動日 16/3 家教會會員大會 18/3 主保瞻禮日暨校慶日 19/3-23/3 姊妹學校跨境交流 20-22/3 小六教育營 21/3-22/3 小四內地考察團
			3	④ DS	⑤ DS	⑥ DS	7 D1	8 D2	9		
			10	11 D3	12 D4	13 D5	14 D6	15 D1	16		
			17	⑱ DS	19 D2	20 D3	21 D4	22 D5	23		
			24	25	26	27	28	29	30		
			31								
四 月	5 6 7	誠 信		1	2	3	4	5	6	12/4 全民國家安全教育日活動暨升旗禮 12/4 小六升中選校家長會 20/4 小一至小五家長日 20/4 小五呈分考試家長會 20/4 小六升中選校家長面談 23/4 閱讀嘉年華 26/4 校運會	
			7	8 D6	9 D1	10 D2	11 D3	12 D4	13		
			14	15 D5	16 D6	17 D1	18 D2	19 D3	20		
			21	22 D4	⑳ DS	24 D5	25 D6	⑳ DS	27		
			28	29 D1	30 D2						
五 月	8 9 10	孝 順				1	2 D3	3 D4	4	1/5 勞動節 15/5 佛誕	24/5 課外活動最後一課 31/5 輔導課最後一課
			5	6 D5	7 D6	8 D1	9 D2	10 D3	11		
			12	13 D4	14 D5	15	16 D6	17 D1	18		
			19	20 D2	21 D3	22 D4	23 D5	24 D6	25		
			26	27 D1	28 D2	29 D3	30 D4	31 D5			
六 月	11 12	關 愛							1	10/6 端午節	4-7/6 P.1-P.4 第三次考試 P.5 呈分試 P.6 畢業評估 24/6-15/7 試後活動 28/6 特區成立紀念日升旗禮
			2	3 D6	④ DS	⑤ DS	⑥ DS	⑦ DS	8		
			9	10	11 D1	⑫ DS	⑬ DS	14 D2	15		
			16	17 D3	18 D4	19 D5	20 D6	21 D1	22		
			23	⑳ DS	㉑ DS	⑳ DS	㉒ DS	㉓ DS	29		
			30								
七 月		感 恩 珍 惜		1	② DS	③ DS	④ DS	⑤ DS	6	1/7 特區成立紀念日 16/7-31/8 暑假開始	5/7 畢業綵排 6/7 畢業禮(13/7 後備) 6/7 校友會會員大會 9/7 升中放榜 11/7 結業頒獎禮 11-12/7 升中註冊 12/7 才藝繽紛 Show 16/7 中一入學前香港學科測驗
			7	⑧ DS	⑨ DS	⑩ DS	⑪ DS	⑫ DS	13		
			14	⑮ DS	16	17	18	19	20		
			21	22	23	24	25	26	27		
			28	29	30	31					



學校假期



學校自決假期



教師發展日



半天上課：12：30 放學

DS: 特別日子，上課內容另有安排

## **Appendix II**

**Approval Condition (e) and (f)  
of A/TY/135**

# 規 劃 署

荃灣及西九龍規劃處  
荃灣西樓角路 38 號  
荃灣政府合署 27 樓



# Planning Department

Tsuen Wan & West Kowloon  
District Planning Office  
27/F, Tsuen Wan Government Offices,  
38 Sai Lau Kok Road,  
Tsuen Wan

本函檔號 Your Reference LAS/ADL/CK/TT/16-16383  
本署檔號 Our Reference TPB/A/TY/135  
電話號碼 Tel. No. : 2417 6256  
傳真機號碼 Fax No. : 2412 5435

**By Fax (2840 0600) and Post**

Knight Frank Petty Limited  
4/F Shui On Centre  
6-8 Harbour Road  
Wanchai, Hong Kong  
(Attn.: Mr. Calvin KAN)

17 December 2020

Dear Sir,

**Temporary Asphalt Plant for a Period of 5 Years in “Industrial” Zone,  
Tsing Yi Town Lot 108 RP (Part), Sai Tso Wan Road, Tsing Yi  
(Application No. A/TY/135)  
Submission for Compliance with Approval Conditions (e) and (f)**

I refer to your letter dated 14 December 2020 enclosing the submission for compliance with approval condition (e) in relation to *‘the design of the proposed vehicle marshalling area, as proposed by you, before commencement of the operation of the proposed development to the satisfaction of the Commissioner for Transport (C for T) or the Town Planning Board (TPB)’*, as well as approval condition (f) in relation to *‘the provision of the proposed vehicle marshalling area, as proposed by you, during the operation period of the proposed development to the satisfaction of the C for T or of the TPB’*.

After reviewing your submission, the C for T considers that the proposed vehicle marshalling area is no longer required and hence approval conditions (e) and (f) of the subject application have been complied with.

Yours faithfully,

( Katy FUNG )  
for and on behalf of  
the Director of Planning

c.c.

Commissioner for Transport

(Attn.: Mr. Jacky NG)

Fax: 2381 3799

District Lands Officer/Tsuen Wan

(Attn.: Mr. Eddie LEUNG)

Fax: 2415 0703

and Kwai Tsing, Lands

Department

File

Site Record

KF/SC/AL/al

[D:\TP KT(1)\青衣 Tsing Yi\01\_Planning Applications\A-TY-135 (Asphalt Plant)\Conditions\Condition (e) and (f) Vehicle Marshalling Area\20201217\_TY-135 Cond (e) and (f)\_Vehicle Marshalling Area\_V.docx]

Your Ref: TPB/A/TY/135  
Our Ref: LAS/ADL/CK/TT/16-16383

Planning Department  
Tsuen Wan & West Kowloon District Planning Office  
27/F, Tsuen Wan Government Offices  
38 Sai Lau Kok Road, Tsuen Wan

(Attention: Ms. Apple Lau)

14 December 2020

**By Email Only**

Dear Ms. Lau,

**TEMPORARY ASPHALT PLANT FOR A PERIOD OF 5 YEARS IN "INDUSTRIAL" ZONE  
TSING YI TOWN LOT 108 RP (PART), SAI TSO WAN ROAD, TSING YI  
APPLICATION NO. A/TY/135  
- SUBMISSION FOR COMPLIANCE WITH APPROVAL CONDITIONS (E) & (F) -**

We refer to the approval letter for the captioned application from the Town Planning Board ("TPB") dated 16 August 2019.

Please note that no marshalling area is required outside the application site under normal operation and suspension of the subject asphalt plant, details can be found in the **Attachment I**.

As such, the following approval conditions are no longer applicable and are complied with: -

- (e) the design of the proposed vehicle marshalling area, as proposed by you, before commencement of the operation of the proposed development to the satisfaction of the Commissioner for Transport ("C for T") or of the TPB; and
- (f) in relation to (e) above, the provision of the proposed vehicle marshalling area, as proposed by you, during the operation period of the proposed development to the satisfaction of the C for T or of the TPB.

14 December 2020  
Tsuen Wan & West Kowloon District Planning Office  
Attention: Ms. Apple Lau



Grateful to have your confirmation as soon as possible. Should there be any queries, please feel free to contact the undersigned or our Ms. Tammy Tam at [REDACTED].

Yours sincerely  
For and on behalf of  
Knight Frank Petty Limited

A handwritten signature in blue ink, appearing to be "CK" or similar initials.

**Calvin Kan** MHKIP RPP  
Senior Manager, Planning & Development  
Land Advisory Services

[REDACTED]

Encs

cc	Client	(By email w/ Encs)
	TPB	(By email w/ Encs)
	Transport Department (Attention: Mr. NG Ho Leung, Jacky)	(By email w/ Encs)



Kelvin Leung

寄件者: [Redacted]  
寄件日期: 2020年8月25日 星期二 18:36  
收件者: 'jackyng@td.gov.hk'  
副本: 'Donald William JOHNSTON'; 'Brian McArdle'; 'Tai Loung LEUNG'; 'Harry Hon Ying CHAN'; 'Janson Shu Chuen CHEUNG'; 'W K Kwong'  
主题: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)  
附件: 20032HKtoTD2020.08.24.pdf; A-TY-135\_approval\_letter\_3.pdf

Dear Mr. NG Ho Leung, Jacky (Engr/Tsing Yi)

**Asphalt Plant at Tsing Yi (A/TY/135)  
Discharge of Planning Conditions (e and f)**

The Application A/TY/135 for an Asphalt Plant at Tsing Yi was approved with conditions to be discharged. Among all the conditions, we would like to discharge the conditions (e) and (f) under the cover of this letter as follows:

- Condition (e) the design of the proposed vehicle marshalling area, as proposed by you, before commencement of the operation of the proposed development to the satisfaction of the C for T or of the TPB*
- Condition (f) in relation to (e) above, the provision of the proposed vehicle marshalling area, as proposed by you, during the operation period of the proposed development to the satisfaction of the C for T or of the TPB*

Please find attached the technical paper that gives the detailed assessment and arrangement for the vehicle marshalling area for your consideration and agreement.

Should you wish to discuss the technical paper further, please do not hesitate to contact the undersigned at 22140849.

Best Regards,

Kelvin Leung  
CEO

[Redacted]  
**CTA Consultants Limited**  
Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong  
Tel: (852) 2214 0849 Fax: (852) 2214 0817  
Email : [cta@ctaconsultants.com](mailto:cta@ctaconsultants.com)

Attachment I



Our Ref: 20032HK/LtoTD2020.08.24

24th August 2020

Transport Department, NT Regional Office  
 Traffic Engineering (NTW) Division, Kwai Tsing Section  
 7/F, Mongkok Government Offices,  
 30 Luen Wan Street,  
 Mongkok, Kowloon.

(E-mail: jackyng@td.gov.hk)

Attn: Mr. NG Ho Leung, Jacky (Engr/Tsing Yi)

Dear Mr. Ng,

**Asphalt Plant at Tsing Yi (A/TY/135)  
 Discharge of Planning Conditions (e and f)**

The Application A/TY/135 for an Asphalt Plant at Tsing Yi was approved with conditions to be discharged. Among all the conditions, we would like to discharge the conditions (e) and (f) under the cover of this letter as follows:

- Condition (e) the design of the proposed vehicle marshalling area, as proposed by you, before commencement of the operation of the proposed development to the satisfaction of the C for T or of the TPB*
- Condition (f) in relation to (e) above, the provision of the proposed vehicle marshalling area, as proposed by you, during the operation period of the proposed development to the satisfaction of the C for T or of the TPB*

Please find attached the technical paper that gives the detailed assessment and arrangement for the vehicle marshalling area for your consideration and agreement.

Should you wish to discuss the technical paper further, please do not hesitate to contact the undersigned at 22140849.

Yours faithfully,  
 For and on behalf of  
 CTA Consultants Limited

Kelvin Leung  
 CEO  
 Enclosure

CTA Consultants Limited 志達顧問有限公司  
 Unit 601, 3/F, Technology Plaza, 651 King's Road, North Point, Hong Kong  
 香港北角英皇道 651 號科匯中心 B 座 601 室  
 Tel: (852) 2214 0849 / Fax: (852) 2214 0817  
 Email: cta@ctaconsultants.com / website: www.ctaconsultants.com



**1. BACKGROUND**

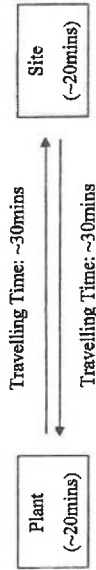
- 1.1 The proposed operation is created by the impending closure of Lam Tei quarry in 2023 and, as such, does not represent additional business or overall traffic load in Hong Kong.
- 1.2 Unlike the concrete business the asphalt cartage trucks are not custom-made and are drawn from a large pool of trucks servicing the earthmoving and construction waste industry in Hong Kong. These trucks have their own parking arrangements and there is no demand to park at or near an asphalt plant when not being used.
- 1.3 Unlike concrete batching plants, the utilization of an asphalt plant in Hong Kong is quite low and the demand for "Marshalling Areas" is satisfied by on-site parking at the asphalt plant.
- 1.4 Unlike concrete batching plants, asphalt plants require changes to the plants physical set-up to change the mixes so the maximum production rate does not equate to the maximum delivery rate and is always much lower.
- 1.5 Cartage trucks are on contract hire from the haulage market on daily in-need basis, the haulage operator is responsible for non-contract hour parking off site hence the asphalt plant will not cause additional loading on parking space.
- 1.6 Cartage trucks will be instructed to arrive at the plant to the schedule that asphalt material is ready to load and will not return to the asphalt plant for another load unless required to do so.
- 1.7 The Marshalling of trucks will be required for the operation is under the following situations:
  - (a) Normal situation when operated at the Approved Maximum Production Rate
  - (b) Contingency situation when the plant production has been temporarily interrupted.
- 1.8 The followings are the parameters of the plant.
 

(a) Approved Maximum Production Rate	=	208 tonnes/hr
(b) Average Capacity of Asphalt Cartage Truck	=	13.5 tonnes

(c) Transport facilities provision:

  - \* 7 nos. of HGV Spaces for cartage truck and other delivery vehicles (11m x 3.5m);
  - \* 1 no. of Loading Space at the asphalt loading point;

- (d) An estimated round trip for the dump truck:



## 2. NORMAL SITUATION WHEN OPERATED IN APPROVED MAXIMUM PRODUCTION RATE

- 2.1 Equating the maximum production rate and the capacity of the cartage truck, it will require 15.4 no. of trucks per hour  
 $= 208 / 13.5 = 15.4$
- 2.2 For a round trip of 100 mins, it will require 25.7 (say 26) cartage trucks for serve the maximum output of 208 tonnes per hour.  
 $= 15.4/60 \times 100 = 25.7$  trucks (say 26 trucks)
- 2.3 As the truck will stay at the plant for 20mins, the queue space required for the dump truck for serving the maximum output will be 5.2 truck (26 x 20 / 100) waiting space (say 6 truck waiting space).
- 2.4 The plant layout as shown in Figure 1 will give 8 truck spaces which is more than sufficient to meet the operation need for vehicle marshalling. Therefore, no additional spaces outside the plant are required for meeting the operational need when running at the approved maximum production rate.

## 3. CONTINGENCY SITUATION WHEN THE PLANT IS SUSPENDED

- 3.1 There are two situations for Plant Suspension (Interruption):
- Scheduled Suspension
  - Unscheduled Suspension
- 3.2 **Scheduled Suspension**
- When the plant is under scheduled suspension (e.g. maintenance), there will not be any cartage truck arranged to collect asphalt.
  - Therefore, no gathering of vehicles are expected during scheduled suspension and hence marshalling area is not required.

### 3.3 **Unscheduled Suspension**

- When the plant is under unscheduled suspension (e.g. equipment failure), the Emergency Plan of the Asphalt Plant will then be activated.
- The Emergency Plan
  - Cartage trucks at the plant will be diverted to go to specified backup asphalt plant(s) for obtaining the contracted asphalt supply and deliver to the work sites, especially supplies for HyD's Term Maintenance Contracts.
  - If the plant resumes operational within workable time frame, some cartage trucks may be informed to return to the plant and some may not be. There is a practice of not mixing up asphalt materials from different sources for an area of work on the same working day.
- Therefore, no marshalling vehicles are expected during unscheduled suspension, and hence vehicle marshalling area is not required.

## 4. CONCLUSION

- 4.1 It is concluded that the provision of space for vehicle marshalling is shown below:

	Demand	Provision
Normal Operation	6 truck spaces	8 truck spaces
Scheduled Suspension	0 truck spaces	8 truck spaces
Unscheduled Suspension	0 truck spaces	8 truck spaces

- 4.2 Therefore, the provision under the plant layout shown in Figure 1 is able to meet the requirement for vehicle marshalling.

Kelvin Leung

寄件者: Kelvin Leung  
寄件日期: 2020年9月28日 星期四 13:22

收件者: 'jackyng@td.gov.hk'  
副本: 'Brian McArdle'; 'Donald William JOHNSTON'; 'Harry Hon Ying CHAN'; 'Andy Lap Man WONG'; 'hoiychau@td.gov.hk'; 'Janson Shu Chuen CHEUNG'; 'Tai Loung LEUNG'; 'Horace Mak'; 'W K Kwong'

主题: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)  
附件: ACM0801abM(AWR).pdf; RC.1 - MASTER LAYOUT PLAN.PDF

Dear Jacky,

Thanks for your prompt reply.

Please find below the explanation to your comments.

**Comment (1) :** Referring to paragraph 2.4, it is mentioned that 8 truck spaces will be available for vehicle marshalling. However, only 7 spaces highlighted in yellow in Figure 1 can be found. Please clarify.

**Response (1) :** Please find attached Figure RC-1 which shows there will be altogether 8 spaces for vehicle marshalling, including the one for loading/unloading.

**Comment (2) :** Referring to paragraph 3.3 (a), please elaborate more about the mechanism / procedures to be implemented on how some of the cartage trucks will be informed to return to the plant while some of them not to return. Please provide the quantity of trucks for returning to the plant in such deployment with consideration of the available marshalling area as mentioned in the technical paper.

**Response (2) :** Please note that the operator of the asphalt plant is Anderson Asphalt Limited (AAL). Please find attached the plan from the AAL which gives the procedure adopted by AAL for informing the cartage truck drivers during the Contingency Situation when the plant is Suspended.

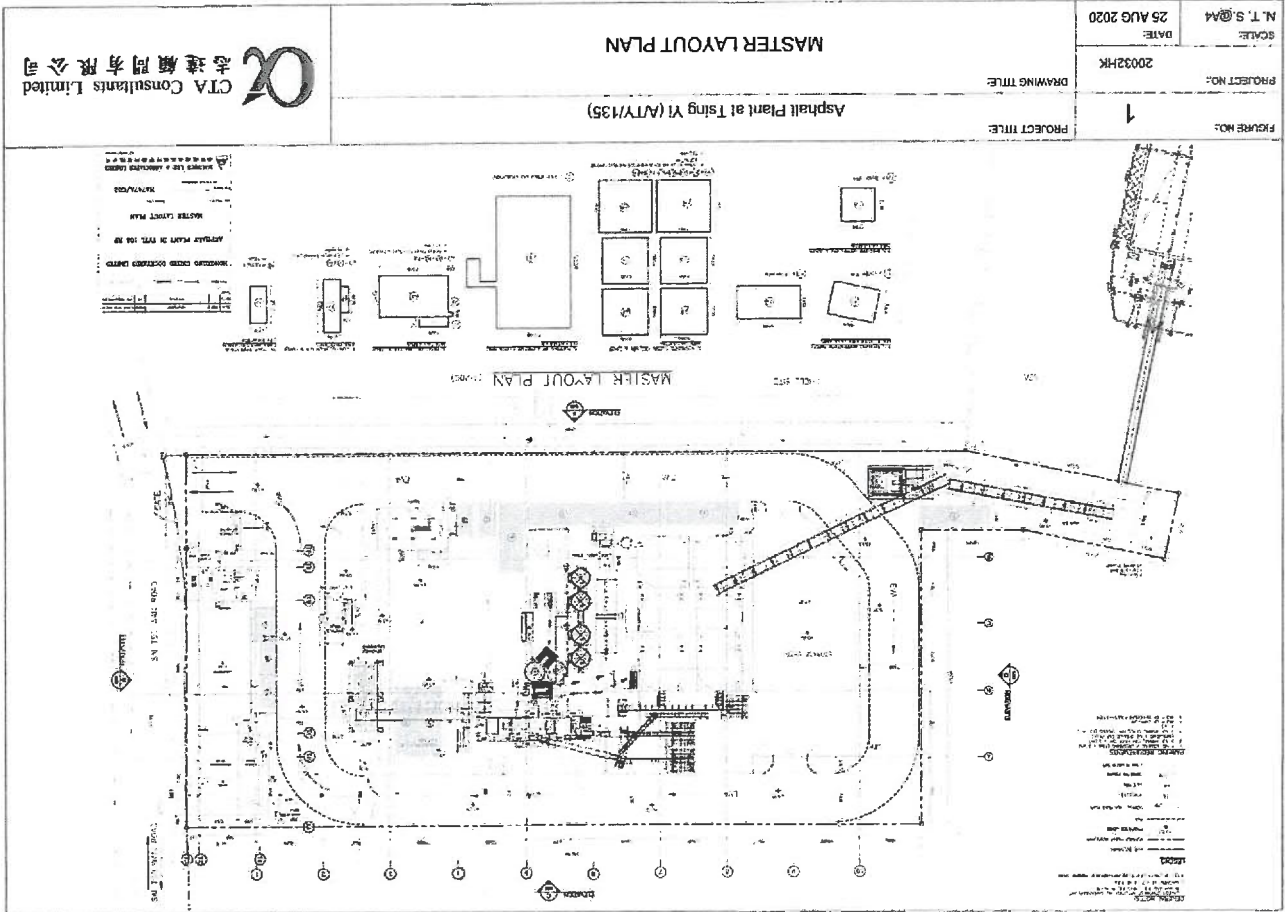
Looking forward to have your acceptance to our proposal.

Best Regards,

Kelvin Leung  
CEO

CTA Consultants Limited  
Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong  
Tel: (852) 2214 0849 Fax: (852) 2214 0817  
Email: [cta@ctaconsultants.com](mailto:cta@ctaconsultants.com)

From: Jacky Ho Leung NG [mailto:[jackyng@td.gov.hk](mailto:jackyng@td.gov.hk)]  
Sent: Friday, September 11, 2020 5:34 PM



To: Kelvin Leung

Subject: Re: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Kelvin,

I refer to your submitted technical paper for the captioned subject.

Please note that I have the following comments on the technical paper from traffic engineering viewpoints:

- Referring to paragraph 2.4, it is mentioned that 8 truck spaces will be available for vehicle marshalling. However, only 7 spaces highlighted in yellow in Figure 1 can be found. Please clarify.
- Referring to paragraph 3.3 (a), please elaborate more about the mechanism / procedures to be implemented on how some of the cartage trucks will be informed to return to the plant while some of them not to return. Please provide the quantity of trucks for returning to the plant in such deployment with consideration of the available marshalling area as mentioned in the technical paper.

Regards,

Jacky NG  
E/TY, TE(NTW)  
Transport Department  
T: 2389 2425  
F: 2381 3799  
E: [jackyng@td.gov.hk](mailto:jackyng@td.gov.hk)

From: "Kelvin Leung"

Date: 25/09/2020 06:36 PM  
Subject: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Mr. NG Ho Leung, Jacky (Engr/Tsing Yi)

Asphalt Plant at Tsing Yi (A/TY/135)  
Discharge of Planning Conditions (e and f)

The Application A/TY/135 for an Asphalt Plant at Tsing Yi was approved with conditions to be discharged. Among all the conditions, we would like to discharge the conditions (e) and (f) under the cover of this letter as follows:

Condition (e) the design of the proposed vehicle marshalling area, as proposed by you, before commencement of the operation of the proposed development to the satisfaction of the C for T or of the TPB

Condition (f) in relation to (e) above, the provision of the proposed vehicle marshalling area, as proposed by you, during the operation period of the proposed development to the satisfaction of the C for T or of the TPB

Please find attached the technical paper that gives the detailed assessment and arrangement for the vehicle marshalling area for your consideration and agreement.

Should you wish to discuss the technical paper further, please do not hesitate to contact the undersigned at 22140849.

Best Regards,

Kelvin Leung  
CEO

CTA Consultants Limited  
Unit 801, B/F, Technology Plaza, 651 King's Road, North Point, Hong Kong  
Tel: (852) 2214 0849 Fax: (852) 2214 0817  
Email: [cta@ctaconsultants.com](mailto:cta@ctaconsultants.com)

[attachment "20032-HKtoTD2020.08.24.pdf" deleted by Jacky Ho Leung NG/TD/HKSARG]  
[attachment "A-TY-135\_approval letter 3.pdf" deleted by Jacky Ho Leung NG/TD/HKSARG]

- i) Dispatch Clerk access order requirements (Daily Schedules by Sales Department, as attached) of the day (input by Sales Department the day before) in computerized Sales System.
- ii) Dispatch log book (as attached): Dispatch Clerk record relevant information from Daily Schedule into Dispatch Log Book, as worksheet to arrange material delivery.
- iii) Dispatch Clerk will input actual delivery information into Sales System (Docket input screen as attached).
- iv) Sales System will generate Delivery Docket (Docket Sample, as attached) based on information inputted by Dispatch Clerk. Docket will be printed by Dispatch Clerk and shipped to site with asphalt material.
- v) Docket Detail List and Docket Sample (as attached): Report generated by Sales System based on actual delivery data inputted by Dispatch Clerk.

Looking forward to have your acceptance to our explanation/clarification on the proposal.

*Should you have problem in understanding the operation of an asphalt plant, our Client ("AAL") sincerely suggests to invite you to visit AAL's Lam Tei asphalt plant so that the actual operation can be easily understood.*

Best Regards,

**Kelvin Leung**  
CEO

**CTA Consultants Limited**  
Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong  
Tel: (852) 2214 0849 Fax: (852) 2214 0817  
Email : [cta@ctaconsultants.com](mailto:cta@ctaconsultants.com)

From: Jacky Ho Leung NG [mailto:[jackyng@td.gov.hk](mailto:jackyng@td.gov.hk)]  
Sent: Monday, September 28, 2020 4:18 PM

Subject: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Kelvin,

As just spoke, I have further comments on your submission below from traffic engineering viewpoints:

- Please supplement the an organisation chart for the personnel operating the asphalt plant, including the site project manager, production manager and dispatch clerk specified with their corresponding duties.
- Please substantiate with more details on any agreement of deploying the trucks to the designated competitor's plant in scenario B upon urgent or critical plant suspension.
- Please supplement with any templates, such as in form of tables, to control the deployment of trucks by the Dispatch Clerk systematically for our reference.

2

Regards,

**Jacky NG**  
E/TY, TE(NTW)  
Transport Department  
T: 2399 2425  
F: 2381 3799  
E: [jackyng@td.gov.hk](mailto:jackyng@td.gov.hk)

From: "Kelvin Leung"  
To: [jackyng@td.gov.hk](mailto:jackyng@td.gov.hk)

Date: 28/09/2020 01:22 PM  
Subject: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Jacky,

Thanks for your prompt reply.

Please find below the explanation to your comments.

*Comment (1) : Referring to paragraph 2.4, it is mentioned that 8 truck spaces will be available for vehicle marshalling. However, only 7 spaces highlighted in yellow in Figure 1 can be found. Please clarify.*

Response (1) : Please find attached Figure RC-1 which shows there will be altogether 8 spaces for vehicle marshalling, including the one for loading/unloading.

*Comment (2) : Referring to paragraph 3.3 (a), please elaborate more about the mechanism / procedures to be implemented on how some of the cartage trucks will be informed to return to the plant while some of them not to return. Please provide the quantity of trucks for returning to the plant in such deployment with consideration of the available marshalling area as mentioned in the technical paper.*

Response (2) : Please note that the operator of the asphalt plant is Anderson Asphalt Limited (AAL). Please find attached the plan from the AAL which gives the procedure adopted by AAL for informing the cartage truck drivers during the Contingency Situation when the plant is Suspended.

Looking forward to have your acceptance to our proposal.

Best Regards,

**Kelvin Leung**  
CEO

3

**CTA Consultants Limited**  
**Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong**  
**Tel: (852) 2214 0849 Fax: (852) 2214 0817**  
**Email : [cta@ctaconsultants.com](mailto:cta@ctaconsultants.com)**

From: Jacky Ho Leung NG [mailto:[jackyng@td.gov.hk](mailto:jackyng@td.gov.hk)]  
Sent: Friday, September 11, 2020 5:34 PM

[REDACTED]

Subject: Re: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Kelvin,

I refer to your submitted technical paper for the captioned subject.

Please note that I have the following comments on the technical paper from traffic engineering viewpoints:

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- Referring to paragraph 3.3 (a), please elaborate more about the mechanism / procedures to be implemented on how some of the cartage trucks will be informed to return to the plant while some of them not to return. Please provide the quantity of trucks for returning to the plant in such deployment with consideration of the available marshalling area as mentioned in the technical paper.

Regards,

Jacky NG  
E/TY, TE(NTW)  
Transport Department  
T: 2389 2425  
F: 2381 3799  
E: [jackyng@td.gov.hk](mailto:jackyng@td.gov.hk)

Date: 25/08/2020 06:38 PM  
Subject: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Mr. NG Ho Leung, Jacky (Engr/Tsing Yi)

**Asphalt Plant at Tsing Yi (A/TY/135)  
Discharge of Planning Conditions (e and f)**

The Application A/TY/135 for an Asphalt Plant at Tsing Yi was approved with conditions to be discharged. Among all the conditions, we would like to discharge the conditions (c) and (f) under the cover of this letter as follows:

*Condition (e) the design of the proposed vehicle marshalling area, as proposed by you, before commencement of the operation of the proposed development to the satisfaction of the C for T or of the TPB*

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Best Regards,

**Kelvin Leung**

CEO

[REDACTED]

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**Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong**  
**Tel: (852) 2214 0849 Fax: (852) 2214 0817**

**Email : [cta@ctaconsultants.com](mailto:cta@ctaconsultants.com)**

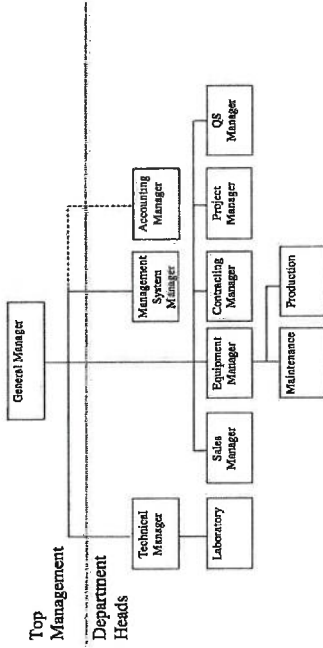
[attachment "20032HKtoTD2020.08.24.pdf" deleted by Jacky Ho Leung NG/TD/HKSARG]  
[attachment "A-TY-135\_approval letter 3.pdf" deleted by Jacky Ho Leung NG/TD/HKSARG]



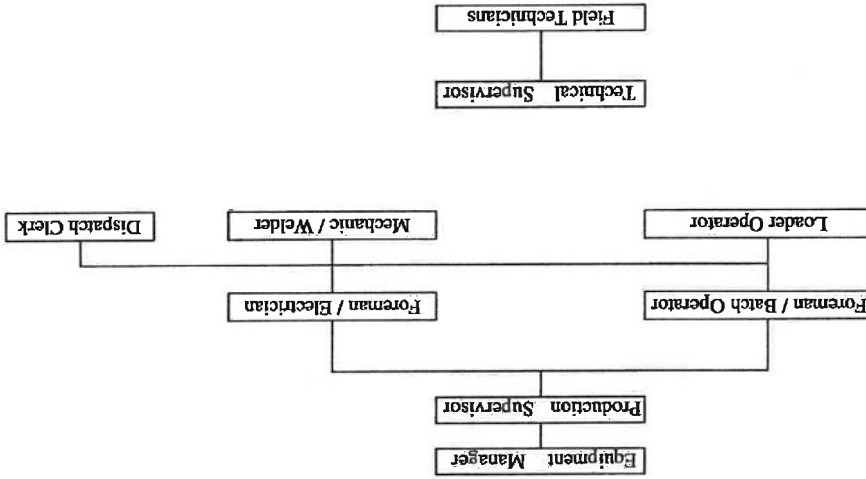
3 ORGANISATION

- 3.1 The Company is managed by a Board of Directors. The ultimate responsibility for quality performance is held by the General Manager but within their specific areas of authority, it is the responsibility of individual managers to ensure management of company activities follow procedures which secure the specified quality requirements.
- 3.2 The General Manager reviews the quality management system in accordance with procedure AQP 03.
- 3.3 All the department heads are responsible to ensure that the Management System Policy is understood, implemented and maintained at all levels in their corresponding departments.

Anderson Asphalt Limited  
Management System Organisation Chart



Anderson Asphalt Ltd.  
Asphalt Plant - Organization Chart





Date : 02 March 2010

Our Ref : 08/HY/2008/209/0043/10(s)  
Your Ref:

Anderson Asphalt Limited  
Room 201, Tower 2  
Harbour Centre  
8 Hok Cheung Street  
Hung Hom, Kowloon

Attn.: Mr. Raymond Wong (Hong Kong Manager)

Dear Sir,

**Contract No. 08/HY/2008**  
**Highways Department Term Contract**  
**Management and Maintenance of Roads in New Territories West 2009-2015**  
**Material Submission - Mix Design of Bituminous Materials at 2<sup>nd</sup> Back-up Plant**  
**[Anderson Road Plant of Pioneer Asphalts (HK) Limited]**

Enclosed please find a copy of letter from Hy. D. ref. (GUT0) in HNT/08/HY/08/0(MS) dated 26 February 2010 regarding the captioned subject, content of which is self-explanatory.

Thank you for your attention.

Yours faithfully,  
For and on behalf of  
Shun Yuen Construction Co., Ltd.

  
Keith M K Tse  
Contract Manager

Encl.

KT/low

c.c. Shun Yuen - Frank Li (w/e)  
Wai Yip - W.S. Lau (w/e)

(CPFCQ)

本署接獲 貴司 Ref.: (GUT0) in HNT/08/HY/08/0(MS)  
來函指稱 貴司 Ref.: 08/HY/2008/140/00662/10(s)  
編號 電話 No.: 2762 3900  
圖文傳真 Fax No.: 2714 5228

Shun Yuen Construction Company Limited  
12/F, China Trade Centre,  
122-124 Wai Yip Street, Kwun Tong,  
Hong Kong

(Attn.: Mr. Keith M. K. TSE)

Dear Sirs,

**Contract No. 08/HY/2008**  
**Highways Department Term Contract**  
**Management and Maintenance of Roads in New Territories West 2009-2015**

**Material Submission - Mix Design of Bituminous Materials Supplied**  
**by "Anderson Asphalt Limited" at the 2<sup>nd</sup> Back-up Plant**  
**[Anderson Road Plant of Pioneer Asphalts (HK) Limited]**

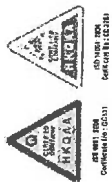
I refer to your letter referenced above dated 29 January 2010 on the subject issue.

Further to my letter ref. (GN5P) in the same series dated 27 January 2010 approving the mix design of "3.35mm Polymer Modified Cushion Course [HyD Mix no. CC/PIO/AR/PC/002]", I hereby approve your proposed use of the following mix designs of bituminous materials supplied by "Anderson Asphalt Limited" at the 2<sup>nd</sup> back-up plant "Anderson Road Plant of Pioneer Asphalts (HK) Limited".

Bituminous Material	HyD Mix No. in the List of Approved Bituminous Mix Designs
20mm Wearing Course (RAP)	20WC/PIO/AR/RAP/001
28mm Base Course (RAP)	28BC/PIO/AR/RAP/001
37.5mm Base Course (RAP)	40BC/PIO/AR/RAP/001
10mm Wearing Course (RAP)	10WC/PIO/AR/RAP/001
20mm Stone Mastic Asphalt	20SMA/PIO/AR/VIA/005
10mm Polymer Modified Friction Course	10PMFC/PIO/AR/PG/002

The 37.5mm road base (RAP) [HyD Mix No. 40RB/PIO/AR/RAP/001] is designed by recipe method. It is acceptable to be used as the bituminous material complied with the requirements specified in GS Section 9 Table 9.4.

ANDERSON ASPHALT LTD.		RECEIVED	DATE	INITIAL	DATE
CHK					
RDG					
TRK					
REG					
APC					
SALES					
STORAGE					
QUAL					
PLA					
GENL M					
QA/QC					
LAB (L)					
LAB (R)					
WEIGHT					
FILE/UPLOAD					
TOUR/MARK					



Site Type	Customer	Site Code	Location	Take Sample	Contract #	Real Code	Product	Gang / Sub-Cen	Job No. / WJ No.	Order Qty.	Remark	Ship Qty / Last Load	Exc Supply	Plt
E	YING CHEONG	Y015011	清水湖邊林管箱蓋址	<input type="checkbox"/>	VARIOUS SITES	70	124, 20WC/EXCAL/TRAP1500			1.00	率 81018523, 1:00左右	0.00	<input type="checkbox"/>	02
E	YING CHEONG	Y015011	清水湖邊林管箱蓋址	<input type="checkbox"/>	VARIOUS SITES	92	125, 28BC/EXCAL/TRAP1500			1.00	率 81018523,	0.00	<input type="checkbox"/>	02
Grand Summary:											2.00	0.00		

Transaction Date: 2020-10-21, Wed

Ready: 102 16:11

P. 02

TO 27979799

FROM 15:11 01-NRP-2010

- 2 -

Yours faithfully,

*(Signature)*  
 (CHUNG Chi-shun, Daniel)  
 The Engineer for the Contract  
 Highways Department/NT Region

CC: CHE/R&D, Hyd [Attn.: Mr Eddy K Y KAM] - By fax: 2714 5290

*(Signature)*  
 Internal

CTO/TM, ME/YL(W), ME/YL(E), MEANW(SD), ME/TW, ME/TY, ME/KC,  
 DE/TM, DE/YL(W), DE/YL(E), DE/W(SD)1, DE/W(SD)2, DE/KT(1),  
 DE/KT(2), DE/TW(1), DE/TW(2), MS/O/W/YL, MS/O/W/TW, MS/O/W/KC,  
 M/O/W/TM, D/O/W/TM, D/O/W/YL(E), D/O/W/YL(W),  
 D/O/W/W(SD), D/O/W/KT, D/O/W/TW

TOTAL P. 02

Docket Detail List

Site Code	Work Order	Txn. Date	Exit Time	Prod Code	Truck No.	Haul	Net Wgt.	Gross Wgt.	Load No.	Cum. Wgt.	Supplier Code	Ca / N
188 M037031	C	2020-08-03	2020-08-3 08:14	054	RM2722	9	16.73	30.61	1	16.73		
189 M037031	C	2020-08-03	2020-08-3 08:40	054	FG6673	9	16.86	30.87	2	33.59		
190 M037031	C	2020-08-03	2020-08-3 08:57	054	VM8370	9	12.70	24.71	3	46.29		
191 M037031	C	2020-08-03	2020-08-3 09:22	054	EL7960	9	16.73	31.40	4	63.02		
192 M037031	C	2020-08-03	2020-08-3 11:16	054	RM2722	9	16.81	30.51	5	79.83		
193 M037031	C	2020-08-03	2020-08-3 11:39	054	FG6673	9	16.83	30.64	6	96.66		
194 M037031	C	2020-08-03	2020-08-3 11:54	054	VM8370	9	12.58	24.38	7	109.24		
195 M037031	C	2020-08-03	2020-08-3 12:21	054	EL7960	9	16.90	31.43	8	126.14		
196 Skipped	預留單號給											
196 C044131	C	2020-08-03	2020-08-4 02:30	001A	RM2722	993	16.00		1	16.00		
197	C											
197 C044131	C	2020-08-03	2020-08-4 00:43	031	RM2722	993	11.04		1	11.04	ASIL	31

<----- AAL ----->		<- External Supplier ->	
Asphalt	Others	Asphalt	Others
8	1	1	0

# of Normal Dockets: 11

Quantities: 153.18

# of Cancelled Dockets: 1

# of Dockets: 12

End of Report \*\*

Material from Back-Up Plant

206BM

16.73	16.86	12.70	16.73
<del>27.02</del>	<del>66.73</del>	<del>83.70</del>	<del>79.60</del>
16.81	16.83	12.58	16.90
<del>27.02</del>	<del>66.73</del>	<del>83.70</del>	<del>79.60</del>

Material Delivery from Back-Up Plant

Material

10PMFC

1路: RM2722  
3路

00:00 到青石  
00:15 取 11吨 PHTC

QTY and Truck No

11.04  
RM2722

357 891



COM Log | DATE | TRUCK | SKIP | ISSUE

Docket No. **0661199** Spout(1) [REDACTED] Spout(2) [REDACTED] Delivery Date **2020-10-21**

Truck No. [REDACTED]

Schedule [REDACTED]

Site Code **Y015011** E **YING CHEONG CONSTRUCTION COMPANY LIMITED**  
**SUPPLY OF BITUMINOUS MATERIALS**

PO No. [REDACTED]

Work Order [REDACTED]  Compatible only Gang / Sub-Contractor [REDACTED]

Product **124** **20WC/EXC/LT/RAP15/002** **20mm Bituminous Wearing**

Haulage Code **70** **KOWLOON EAST (PING SHEK-LEI YUE)** **清水灣道林青霞舊址**

Tare Wt. **0.00** 暫存 Temperature [REDACTED] Tx. Date **2020-10-21**

Gross Wt. **0.00** Load Per Day [REDACTED] Cum. Weight [REDACTED] Exit Time **08:45**

Net Weight **0.00** **1** **0.00**  Cancelled

許可車輛總重: 輕型貨車 5.5 公噸, 中型貨車 24 公噸, 重型貨車 30

Anderson Asphalt Limited  
 安達臣瀝青有限公司  
 Room 201, Tower 2,  
 Harbour Centre,  
 No. 8 Hok Cheung Street,  
 Hung Hom, Kowloon  
 Tel: (852) 2649 8222  
 Fax: (852) 2637 3565

**Anderson Asphalt**

**會計算 送貨單 DELIVERY NOTE**

0661199  
 EXPLANT SALE

PLANT: [REDACTED] NO.: **0661133**

Date/Time Out	10/10/2020 12:35	
Customer	YING CHEONG CONSTRUCTION COMPANY LIMITED ENGINEERING CO., LTD.	
Contract Title/ Job Description	REINFORCEMENT WORKS OF TUNNEL CREATION HONG KONG ISLAND	
Location Haulage	AU - YE ISLAND WEST (西區) 清水灣道林青霞舊址	
Truck/Gang	T14933 (B)	
Order No. (if any)	P.O.A 20473	
Mix/Product	20WC/EXC/LT/RAP15/002	
Weight (Tonnes)	Gross	0.00
	Tare	0.00
Bitumen	Cum. Tonnage	11.38
	Temp. °C At laying (if necessary)	11.38
Load No.	1	
到達時間	離開時間	

發票員 [REDACTED] 收貨人 [REDACTED]

司機名 [REDACTED]

(本單紙張即日生效, 過時作廢)

**661133**  
 AQF 09/05A  
 Asphalt from  
 Cheung Kong Infrastructure Holdings Limited  
 REVISION: D MAR 2010

**Kelvin Leung**

主题: FW: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

From: Jacky Ho Leung NG [mailto:jackyng@td.gov.hk]  
Sent: Tuesday, November 24, 2020 2:25 PM

Subject: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Kelvin,

I have no further comments from traffic engineering viewpoints. Thanks.

Regards,

Jacky NG  
E/TY, TE(NTW)  
Transport Department  
T: 2399 2425  
F: 2381 3799  
E: jackyng@td.gov.hk

Date: 24/11/2020 02:20 PM

Subject: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Jacky,

As discussed, please find below the message for the applicant which demonstrates the arrangement for the back-up plant as follows. We hope this satisfies your concerns and expect to have your approval in due course.

"Dear Kelvin,

*As discussed the name of the company which provides back-up supply to us at times of breakdown is:- Asphalt Surfaces (International) Ltd.  
P. O. Box 99019, Tsim Sha Tsui Post Office.  
<https://www.asphaltsurfaces.com/>  
I hope that is sufficient information for TD.  
Any problems please give me a call."*

Regards,  
Brian"

Looking forward to have your agreement to the proposal.

Best Regards,

**Kelvin Leung**  
CEO

**CTA Consultants Limited**  
Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong  
Tel: (852) 2214 0849 Fax: (852) 2214 0817  
Email : [cta@ctaconsultants.com](mailto:cta@ctaconsultants.com)

Subject: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Jacky,

Thanks for your reply.

Please find below the explanation to your comments.

**Comment (1) :** Please supplement the an organisation chart for the personnel operating the asphalt plant, including the site project manager, production manager and dispatch clerk specified with their corresponding duties.

**Response (1) :**

Please find attached the organization chart-1 (organization chart of the operator) & organization chart-2 (organization chart of the operator's production department) extracted from the current quality manual.

Duties of staff relevant to dispatch operation:

- i) Contracting Manager/Project Manager: As Site Project Manager to oversee/coordinate site related activities.
  - ii) Equipment Manager: As Production Manager to oversee/coordinate production related activities. Supervise production department staff (include Dispatch Clerk).
  - iii) Dispatch Clerk: Coordinate production and delivery activities according to Sales Department's/customer's requirement. Communicate with production staff/cartage truck drivers/customer representative. Report to Production Manager for abnormal scenarios.
- Comment (2) :** Please substantiate with more details on any agreement of deploying the trucks to the designated competitor's plant in scenario B upon urgent or critical plant suspension.

**Response (2) :**

It is the current practice of Hong Kong asphalt industry that requires a back-up plant (usually from another asphalt supplier/competitor, if the nominated supplier operating a single plant in Hong Kong) for Highways Department project. Please find attached (Back-up Plant) the letter from Shun



Yuen Construction Company Limited dated 2/3/2010 indicating the use of back-up plant for your reference.

**Comment (3) :** Please supplement with any templates, such as in form of tables, to control the deployment of trucks by the Dispatch Clerk systematically for our reference.

**Response (3) :**

The operating procedure together with the typical templates are as follows:

- i) Dispatch Clerk access order requirements (Daily Schedules by Sales Department, as attached) of the day (input by Sales Department the day before) in computerized Sales System.
- ii) Dispatch log book (as attached): Dispatch Clerk record relevant information from Daily Schedule into Dispatch Log Book, as worksheet to arrange material delivery.
- iii) Dispatch Clerk will input actual delivery information into Sales System (Docket Input Screen, as attached).
- iv) Sales System will generate Delivery Docket (Docket Sample, as attached) based on information inputted by Dispatch Clerk. Docket will be printed by Dispatch Clerk and shipped to site with asphalt material.
- v) Docket Detail List and Docket Sample (as attached): Report generated by Sales System based on actual delivery data inputted by Dispatch Clerk.

Looking forward to have your acceptance to our explanation/clarification on the proposal.

*Should you have problem in understanding the operation of an asphalt plant, our Client ("AAL") sincerely suggests to invite you to visit AAL's Lam Tei asphalt plant so that the actual operation can be easily understood.*

Best Regards,

**Kelvin Leung**

CEO

**CTA Consultants Limited**  
**Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong**  
**Tel: (852) 2214 0849 Fax: (852) 2214 0817**  
**Email : cta@ctaconsultants.com**

From: Jacky Ho Leung NG [mailto:jackyng@td.gov.hk]  
Sent: Monday, September 28, 2020 4:18 PM

Subject: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Kelvin,

As just spoke, I have further comments on your submission below from traffic engineering viewpoints:

- Please supplement the an organisation chart for the personnel operating the asphalt plant, including the site project manager, production manager and dispatch clerk specified with their corresponding duties.
- Please substantiate with more details on any agreement of deploying the trucks to the designated competitor's plant in scenario B upon urgent or critical plant suspension.
- Please supplement with any templates, such as in form of tables, to control the deployment of trucks by the Dispatch Clerk systematically for our reference.

Regards,

**Jacky NG**  
E/TTY, TE(NTW)  
Transport Department  
T: 2389 2425  
F: 2381 3799  
E: jackyng@td.gov.hk

Date: 28/09/2020 01:22 PM

Subject: RE: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Jacky,

Thanks for your prompt reply.

Please find below the explanation to your comments.

**Comment (1) :** Referring to paragraph 2.4, it is mentioned that 8 truck spaces will be available for vehicle marshalling. However, only 7 spaces highlighted in yellow in Figure 1 can be found. Please clarify.

**Response (1) :** Please find attached Figure RC-1 which shows there will be altogether 8 spaces for vehicle marshalling, including the one for loading/unloading.

**Comment (2) :** Referring to paragraph 3.3 (a), please elaborate more about the mechanism / procedures to be implemented on how some of the cartage trucks will be informed to return to the plant while some of them not to return. Please provide the quantity of trucks for returning to the plant in such deployment with consideration of the available marshalling area as mentioned in the technical paper.

**Response (2) :** Please note that the operator of the asphalt plant is Anderson Asphalt Limited (AAL). Please find attached the plan from the AAL which gives the procedure adopted by AAL for informing the cartage truck drivers during the Contingency Situation when the plant is suspended.

Looking forward to have your acceptance to our proposal.

Best Regards,

**Kelvin Leung**  
CEO

**CTA Consultants Limited**  
**Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong**  
**Tel: (852) 2214 0849 Fax: (852) 2214 0817**  
**Email : cta@ctaconsultants.com**

From: Jacky Ho Leung NG [mailto:jackyng@td.gov.hk]  
Sent: Friday, September 11, 2020 5:34 PM

Subject: Re: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Kelvin,

I refer to your submitted technical paper for the captioned subject.  
Please note that I have the following comments on the technical paper from traffic engineering viewpoints:

- Referring to paragraph 2.4, it is mentioned that 8 truck spaces will be available for vehicle marshalling. However, only 7 spaces highlighted in yellow in Figure 1 can be found. Please clarify.
- Referring to paragraph 3.3 (a), please elaborate more about the mechanism / procedures to be implemented on how some of the cartage trucks will be informed to return to the plant while some of them not to return. Please provide the quantity of trucks for returning to the plant in such deployment with consideration of the available marshalling area as mentioned in the technical paper.

Regards,

**Jacky NG**  
E:TY, TE(NTW)  
Transport Department  
T: 2399 2425  
F: 2381 3799  
E: jackyng@td.gov.hk

From:  
To:  
Cc:

Date: 25/08/2020 08:36 PM  
Subject: Asphalt Plant at Tsing Yi (A/TY/135) - Discharge of Planning Conditions (e and f)

Dear Mr. NG Ho Leung, Jacky (Engr/Tsing Yi)

**Asphalt Plant at Tsing Yi (A/TY/135)**  
**Discharge of Planning Conditions (e and f)**

The Application A/TY/135 for an Asphalt Plant at Tsing Yi was approved with conditions to be discharged. Among all the conditions, we would like to discharge the conditions (e) and (f) under the cover of this letter as follows:

*Condition (e) the design of the proposed vehicle marshalling area, as proposed by you, before commencement of the operation of the proposed development to the satisfaction of the C for T or of the TPB*

*Condition (f) in relation to (e) above, the provision of the proposed vehicle marshalling area, as proposed by you, during the operation period of the proposed development to the satisfaction of the C for T or of the TPB*

Please find attached the technical paper that gives the detailed assessment and arrangement for the vehicle marshalling area for your consideration and agreement.

Should you wish to discuss the technical paper further, please do not hesitate to contact the undersigned at 22140849.

Best Regards,

**Kelvin Leung**  
CEO

**CTA Consultants Limited**  
**Unit 801, 8/F, Technology Plaza, 651 King's Road, North Point, Hong Kong**  
**Tel: (852) 2214 0849 Fax: (852) 2214 0817**

**Email : cta@ctaconsultants.com**  
[attachment "20032HKtoTD2020.08.24.pdf" deleted by Jacky Ho Leung NG/TD/HKSARG]  
[attachment "A-TY-135\_approval letter 3.pdf" deleted by Jacky Ho Leung NG/TD/HKSARG]

## **Appendix III**

### **Approved Traffic Management Plan**



**ANDERSON ASPHALT LIMITED****ENVIRONMENTAL PROCEDURE NO. AEP 07  
TRAFFIC MANAGEMENT PROCEDURE**

This Procedure is a mandatory requirement and forms part of the Company Environmental Management System.

Amendments are not permitted without prior approval of the General Manager.

This document is valid only when the cover page is chopped with a red CONTROLLED stamp.

**Master List & Amendment Record**

<b>Revision</b>	<b>Effective Date</b>	<b>Summary of Change</b>
A	01 May 21	For Implementation
B	01 Jul 23	Control to non-dedicated asphalt cartage truck added. On site random checking of routing of asphalt cartage truck added. Requirement of certification body to conduct external audit more clearly expressed.



Prepared By : Andy Wong  
Management System Manager



Approved By : Brian McArdle  
General Manager

**ANDERSON ASPHALT LIMITED**  
**ENVIRONMENTAL PROCEDURE NO. AEP 07**  
**TRAFFIC MANAGEMENT PROCEDURE**  
**CONTENTS**

1. Purpose
2. Scope
3. Responsibilities
4. Definitions
5. Requirements of this Procedure
6. Records
  - Appendix A - List of Standards and Specifications
  - Appendix B - Exhibits and Forms
  - Appendix C - List of Records

## ENVIRONMENTAL PROCEDURE NO. AEP 07

### TRAFFIC MANAGEMENT PROCEDURE

#### 1. **Purpose**

To establish traffic management procedure to reduce traffic related environmental impact to stakeholder, enhance product and service quality to customer.

#### 2. **Scope**

This procedure covers dedicated asphalt cartage trucks.

#### 3. **Responsibilities**

3.1 It is the responsibility of the Management System Manager to arrange internal and external audit to the traffic management procedure.

3.2 It is the responsibility of Senior Equipment Manager to implement and monitor the traffic management system.

3.3 It is the responsibility of Sales Manager to communicate the traffic management system requirements to customers, and coordinate the implementation of contract term with customers (if applicable).

3.4 It is the responsibility of Senior Equipment Manager to investigate the traffic management related incident of cartage truck.

#### 4. **Definitions**

GPS System: Global Positioning System based Fleet Management System to be implemented to monitor the activities of cartage trucks under AAL's control.

#### 5. **Requirements of This Procedure**

##### 5.1 Fleet Management

5.1.1 For asphalt cartage truck dedicated for AAL, traffic control requirements will be specified in corresponding cartage service contract. For Non-dedicated asphalt cartage truck, traffic control requirements will be specified in corresponding contract with customer. The control mechanism when violating traffic control requirement will be specified in contract.

5.1.2 Purpose and usage of GPS system will be briefed to AAL dedicated truck drivers. GPS system briefing record will be maintained as part of asphalt cartage service subcontractor evaluation record.

5.1.3 Notice to driver  
Notice showing traffic control requirements/restrictions (include critical road junction/area restricted hour; no parking/waiting outside asphalt plant) reminding drivers is posted outside dispatch office. Notice board will be erected in asphalt plant to provide information on traffic control requirements to remind drivers. All drivers shall following applicable traffic control requirements.

5.2 Monitoring

5.2.1 Facility Monitoring  
Production staff inspect the warning sign, vehicle washing facility, drop arm barrier, road hump and other traffic control facilities monthly and record in "Traffic Control Facility Inspection Check List AEF07:01".

5.2.2 Traffic Monitoring

5.2.2.1 GPS system is installed on dedicated asphalt cartage truck. Vehicle traffic information are monitored 7 X 24 by the GPS system. Data is available online and accessible by authorized staff.

Traffic restriction (such as restricted location/time slot) will be defined in GPS system by Senior Equipment Manager. When cartage truck violated traffic restriction, GPS system will send alert signal to Dispatch Clerk and alert e-mail to Dispatch Clerk, Project Coordinator and Senior Equipment Manager. Dispatch Clerk will inform the truck driver by phone immediately. Dispatch Clerk will report the case to Senior Equipment Manager.

After Dispatch Clerk confirming the traffic restriction violation case with Senior Equipment Manager, relevant truck will be suspended for service for 24 hours. Six hundred Hong Kong dollar will be charged to the cartage service provider due to violation of service condition.

5.2.2.2 Non-dedicated asphalt cartage truck  
On site random checking of routing of asphalt cartage truck will be carried out to ensure no violation of traffic restriction. Senior Equipment Manager will assign staff to appropriate location to check for any violation of traffic restriction (such as restricted location/time slot) quarterly. Inspection result will be recorded in "Asphalt Cartage Truck Routing Checking Record AEF07:02" and approved by Senior Equipment Manager.

After Senior Equipment Manager confirming the traffic restriction violation case, no asphalt material will be loaded to the relevant truck for 24 hours. Six hundred Hong Kong dollar will be charged to the customer due to violation of sales condition.

### 5.3 Incident investigation

When truck driver violated AAL traffic management system requirement(s) (include incident recorded by GPS system and/or onsite routing checking), Non-Conformance (NC) Report will be issued by Senior Equipment Manager to investigate the case. When GM deemed necessary, control mechanism specified in cartage service contract/sales contract will be implemented. NC records (if any) will be evaluated in next cartage service subcontractor evaluation/contract review process.

### 5.4 Audit

#### 5.4.1 Audit - Internal

The traffic management system will be audited according to AAL's environmental management system requirement regularly.

#### 5.4.2 Audit - External

The traffic management system will be audited by recognized professional independent external environmental management system certification body (such as HKQAA) regularly.

### 6. Records

See Appendix C of this procedure.

## Appendix A - List of Standards and Specifications

- ISO 14001 (Current Version)
- 

## Appendix B - Exhibits and Forms

- AEF07:01 Traffic Control Facility Inspection Checklist
  - AEF07:02 Asphalt Cartage Truck Routing Checking Record
- 

## Appendix C - List of Records

<b>Record</b>	<b>Location</b>	<b>Duration</b>	<b>Responsible</b>
GPS System Report	On Line Archive	6 Months 10 Years	Senior Equipment Manager
Traffic Control Facility Inspection Checklist	Production Plant	3 Years	Production Foreman
Asphalt Cartage Truck Routing Checking Record	Main Office	3 Years	Senior Equipment Manager